

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Mary Johnston Memorial Library, Standish, MI

Date: August 8, 2024

Present: **Sue Kingsbury, Phyllis Klender, Susan Synowiec, Linda Eyer, Thelma Van Brenk, Dan Stock, Rick Rockwell, Jerry Brown, Kari Besancon and JoAnn Edwards**

ITEM 1. CALL TO ORDER.

Chairperson Rockwell called the meeting to order at 4:30 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Kingsbury and Stock motioned and seconded approval of the agenda, as amended. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

Board members shared several of the summer events that had occurred and are coming in the near future. Events. They reported that they have been very successful and well-attended.

ITEM 4. BOARD COMMENTS

No comments.

ITEM 5. APPROVAL OF THE MINUTES OF THE July 11, 2024, REGULAR MEETING

Van Brenk and Stock motioned and seconded approval of the June meeting minutes.

A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury, aye; Van Brenk, aye; and Brown, aye. Motion carried.

ITEM 6. TREASURER'S REPORT

Current revenue and expenditures were discussed. It was noted that bookkeeping will reflect adjusted Millage Revenue Sharing distribution after the September checks are cut. Also noted was the increase in spending for the summer children's programs because Lynne wanted to "go all out" with this being her last year. Synowiec and Brown motioned and seconded approval of the Treasurer's Report.

A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury and Van Brenk, aye; Brown, aye. Motion carried.

ITEM 7. RATIFICATION OF THE BILLS

Brown and Klender motioned and seconded approval of the **ratification of voucher #24-23 dated July 18, 2024 in the amount of \$24,515.76, voucher #24-24 dated July 25, 2024 in the amount of \$4,559.99, voucher #24-25 dated August 1, 2024 in the amount of \$20,771.39, and voucher #24-26 dated August 8, 2024 in the amount of \$9,869.83. A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury, aye; Van Brenk, aye; and Brown, aye. Motion carried.**

ITEM 8. DIRECTOR'S REPORT

Discussed the Director's Report and the coordination of the seven (7) year depreciation schedule. Circulation reports were also discussed; these numbers to be re-evaluated.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

Bibleocommons is still scheduled to launch in September with Enterprise still available for the time being.

Director Besancon reported having purchased additional works from Hoopla since our circulation reports reflect Hoopla being superior to other options. She noted the high costs for audiobooks.

9B. FINES AND FEES FORGIVENESS

Director Besancon reported the amount IADL can now remove, this year, from fines and fees is \$82,711.92 of depreciated materials that had been lost, misplaced or taken. Klender and Synowiec motioned and seconded approval of the Forgiveness. **A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury, aye; Van Brenk, aye; and Brown, aye. Motion carried.**

Director Besancon reported on quotes secured from five (5) different outside consultants that offer various strategic planning alternatives. She invites board members to request copies of the quotes with explanations from her.

Besancon also secured three (3) quotes for website redesign. She described each organization's capabilities, experience, costs and pros and cons of each. It was agreed that suggestions be brought to the Budget Committees.

ITEM 10. SUBSTITUTE HIRING

Director Besancon reported that legislation is planning changes in minimum wages as well as requirements for the provision of paid sick time, in accordance with time worked, in 2025.

CRISIS INTERVENTION TRAINING

The need for Branch Managers and staff to receive crisis intervention training along with CPR and AED's was discussed. Director Besancon will take such concerns to the municipalities and other branches.

ITEM 11. ITEMS FOR NEXT AGENDA

- A. Reports of Committees
- B. L-4029 Millage Rate and Public Hearing
- C. Millage Revenue Sharing September 2024
- D. 2025 Budget

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:35 pm

Respectively Submitted,

JoAnn Edwards
Recording Secretary

A quorum of **five** is needed to conduct business.

If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.

PLEASE BRING YOUR CALENDARS/PLANNERS.

**REMINDER-The next meeting (PUBLIC HEARING) is scheduled for
September 12, 2024, at Headquarters.**