

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Robert J. Parks Library, Oscoda, MI

Date: July 11, 2024

Present: **Phyllis Klender, Susan Synowiec, Linda Eyer, Thelma Van Brenk, Dan Stock, Rick Rockwell, Kari Besancon and JoAnn Edwards**

Absent: **Jerry Brown, Sue Kingsbury**

ITEM 1. CALL TO ORDER.

Chairperson Rockwell called the meeting to order at 4:36 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Synowiec and Klender motioned and seconded approval of the agenda, as amended. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

Linda Eyer reported on Friend's Meeting and the Women's Self Defense program which was well attended and received positive comments. Susan Synowiec shared Whittemore's Legal Presentation by the program attorney who passed out "Will" packages. Synowiec also shared ideas about movies for the public that were well attended and that are planned for future events, possibly once per month.

Also shared was the Park's Friend's meeting discussion about donations for a "safe-zone" for women and their children, from the local domestic violence shelter to meet outdoors. This will be an on-going project for the Friend's Group. "Walking the Red Carpet" by children, facilitated by the Friends of Library was also shared with the Board.

ITEM 4. BOARD COMMENTS

The Board discussed visits to libraries in other states and the fact that some now have electric car charging stations for public use. Possibilities about offering community surveys regarding these services at Iosco-Arenac District Libraries were discussed.

ITEM 5. APPROVAL OF THE MINUTES OF THE June 13, 2024, REGULAR MEETING

Van Brenk and Stock motioned and seconded approval of the June meeting minutes.

A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury and Brown, absent. Motion carried.

ITEM 6. TREASURER'S REPORT

Director, Besancon discussed the reports, and the corrections and additions made to the reports.

Reported the current total millage for Arenac which is \$312,465.72.

Eyer and Klender motioned and seconded approval of the Treasurer's Report.

A roll call vote was taken as follows: Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury and Brown, absent. Motion carried.

ITEM 7. RATIFICATION OF THE BILLS

Rockwell and Klender motioned and seconded approval of the **ratification of voucher #24-20 dated June 20, 2024 in the amount of \$28,440.97, voucher #24-21 dated July 2, 2024 in the amount of \$29,597.19, and voucher #24-22 dated July 10, 2024 in the amount of \$15,294.55.** A roll call vote was taken as follows: **Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Kingsbury and Brown, absent. Motion carried.**

ITEM 8. DIRECTOR'S REPORT

Due to Lynne Bigelow being amid her busiest season with Children and Teen Services, no youth report is available at this time. We expect a full report at the end of the summer's events. Several successful events have been verbally reported at this time. Many youth programs are currently underway.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

Bibleocommons will launch in September although there continue to be issues with communications. Director Besancon explained that she can share access with anyone who needs access. Access will eventually be linked to the library's website

Director Besancon reported having purchased additional works from Hoopla since our circulation reports reflect Hoopla being superior to other options. Director Besancon also looks forward to future circulation accounts capturing more reliable and informative statistics.

9B. FINES AND FEES FORGIVENESS

Director Besancon reported on her discussion with Unique, who stated that forgiveness/fees of seven (7) years is normal. The motion for Fines and Fee Forgiveness will be held until next month's (August) Board meeting, when additional specifics are available.

SUBSTITUTE HIRING

Director Besancon reported that she would like the Personnel Committee to meet regarding the substitute policy. She expressed a desire for all of the committee members to meet together soon. She plans to send requests via email in August. Subject moved to the August meeting.

Discussion ensued regarding committee meetings such as Technology, Budget, Personnel, etc. The need for groups to meet soon, is vital.

ITEM 10. NEW BUSINESS

Director Besancon reported on the inventory challenges at the Au Gres Library and the necessity for conformity to a uniform policy. There needs to be standard procedures for all the libraries.

CHILDREN VOLUNTEERS IN LIBRARY

Director Besancon explained some of the Federal Laws of hiring children as volunteers, which are dependent upon the age of the individual. She clarified different, extensive rules under Federal Laws as well as Municipal Policies. She stressed the importance of awareness of these laws/policies before hiring any volunteers. Also stressed were certain tasks that would be appropriate to a volunteer and ones that would not be appropriate.

NEWSPAPERS/HURON SHORES

Dan Stock informed the board of his quest to secure older newspapers to scan for the library's collections. He expects this pursuit to continue.

ITEM 11. ITEMS FOR NEXT AGENDA


- A. Personnel and Budget Committees August meetings
- B. Substitute Hiring
- C. Fines and Fees Update/Final Numbers
- D. Website Updates
- E. Consultant Updates

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:42 pm

Eyer moved. Klender seconded. Eyer, aye; Rockwell, aye; Synowiec, aye; Stock, aye; Klender aye; Van Brenk, aye; Kingsbury and Brown, absent. Motion carried.

Respectively Submitted,



JoAnn Edwards
Recording Secretary

A quorum of five is needed to conduct business.

If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.

PLEASE BRING YOUR CALENDARS/PLANNERS.

**REMINDER-The next meeting is scheduled for August 8, 2024, at
Mary Johnston Memorial Library
in Standish.**