

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Administrative Headquarters, East Tawas, MI

Date: October 10, 2024

Present: **Phyllis Klender, Thelma Van Brenk, Dan Stock, Linda Eyer, Sue Kingsbury, Rick Rockwell, Jerry Brown, Kari Besancon and JoAnn Edwards**

Absent: **Susan Synowiec**

ITEM 1. CALL TO ORDER.

Chairperson Rockwell called the meeting to order at 4:30 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Stock and Brown motioned and seconded approval of the agenda, as amended. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

Board shared comments about events and programs that occurred in the last month. All programs had positive results.

ITEM 4. BOARD COMMENTS

No comments.

ITEM 5. APPROVAL OF THE MINUTES OF September 10, 2024, REGULAR MEETING

Klender and Van Brenk motioned and seconded approval of the September 10, 2024 minutes.

A roll call vote was taken as follows: Klender, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye; Kingsbury, aye; and Brown, aye. Synowiec: absent. Motion carried.

ITEM 6. TREASURER'S REPORT

Questions regarding the report were addressed, and Director Besancon replied that Alli, CPA from Stephenson & Co. will be meeting with Kari and JoAnn regarding entries, later in October.

Eyer and Klender motioned and seconded approval of the Treasurer's Report.

ITEM 7. RATIFICATION OF THE BILLS

Stock and Brown motioned and seconded approval of the ratification of voucher #24-32 dated September 19, 2024 in the amount of \$119,551.07, voucher #24-33 dated September 26, 2024 in the amount of \$22,228.65, voucher #24-34 dated October 10, 2024 in the amount of \$58,690.09. A roll call vote was taken as follows: Klender, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye; Kingsbury, aye; and Brown, aye. Synowiec: absent. Motion carried.

ITEM 8. DIRECTOR'S REPORT.

Director Besancon shared her progress on the new Policy Manual updates. The intended goal for review of a draft of the manual is November. Besancon also met with the web designers and provided updates regarding the development. Reviews and ratings of current popular titles, subjects and formats in books were discussed with the intention of purchasing what the public is looking for.

The Board recognized **Lynne Bigelow** for her dedication to the IADL Children and Teen Services for 40 years. Lynne's retirement party was enjoyed by many. Lynne's last work day will be Friday, October 18, 2024.

ITEM 9. OLD BUSINESS

HORIZON, MERIT, USF AND MELCAT UPDATES

Bibliocommons is now the primary interface to look for books online.

Enterprise is continuing to show patrons' lists, temporarily, and patrons are redirected to the Bibliocommons link. Director Besancon gave additional updates on website development. Strategic Planning updates were discussed. Cindy, who collects data for planning, will meet with the board before the Thursday, December 5th, 2024 board meeting at 1:00 p.m., followed by the regular board meeting.

ITEM 10. NEW BUSINESS

10A BOARD MEETING SCHEDULE FOR 2025

During winter months of 2025, board meetings are scheduled for 2:00 p.m. (rather than at 4:30 p.m.). Winter months include January, February, March, November and December

In addition, if a meeting is scheduled and Tawas Area Schools are closed for inclement weather, the board meeting will also be cancelled, and Headquarters will alert you of the cancellation.

Kingsbury and Stock motioned and seconded approval of the 2025 Board Meeting Schedule.

10B 2025 ADULT PROGRAMMING

The Board offered options for support of 2025 Adult Programs and ways to optimize different plans for each of the branches.

10C 2025 CHILDREN PROGRAMMING

Options were discussed for Children Programs in 2025.

10D 2025 BOARD MEMBER APPOINTMENT REQUEST

Van Brenk and Brown appointments conclude with 2024. Van Brenk and Brown both offered their services for continued appointments. **Kingsbury and Eyer motioned and seconded approval of the reappointment of Van Brenk and Brown for another term of four years. All approved. Letters of Appointments will be sent to the Counties, for approval.**

ITEM 11. ITEMS FOR NEXT AGENDA

11A. Presentation of New Policy Manual

11B. Board Meeting Schedule - Reminder

An additional board meeting scheduled for Thursday, December 5th, 2024 at 1:00 p.m.

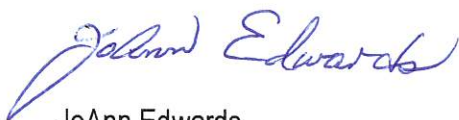
During winter months of 2025, board meetings will begin at 2:00 p.m. (rather than at 4:30 p.m.).

Winter months include January, February, March, November and December

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:40 pm

Respectfully Submitted,



JoAnn Edwards
Recording Secretary

A quorum of **five** is needed to conduct business.
If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.

PLEASE BRING YOUR CALENDARS/PLANNERS.

**REMINDER-The next meeting is scheduled for
Thursday, November 14, 2024,
at Headquarters. at 4:30 pm**